



# Washington State Court of Appeals Division Two

909 A Street, Suite 200, Tacoma, Washington 98402  
Derek Byrne, Clerk/Administrator (253) 593-2970

General Orders, Calendar Dates, and General Information at [www.courts.wa.gov/courts](http://www.courts.wa.gov/courts) Office Hours: 9-12, 1-4.

---

## **Judicial Panel Oral Argument Protocols and Additional Information**

Division II is currently conducting in-person hearings in the courtroom. The courtroom is located at 909 A Street on the main lobby level. ADA access is available from the visitor parking level (P1) of the building.

Judicial Panel oral argument is limited to fifteen (15) minutes per side unless a motion for additional time is granted.

Counsel/pro se litigants must notify the Court Clerk's Office if they wish to make their oral arguments virtually rather than in a courtroom hearing. Counsel/litigants have five days from the date of the setting letter or notice of oral argument to make a request to appear virtually.

If you are feeling ill on the day of your scheduled argument, or if you have had a recent positive COVID-19 test, please follow Washington State Department of Health guidance and move to postpone oral argument or contact the clerk's office to arrange to appear remotely if the guidance states that you should isolate. See [What to do if you test positive for COVID-19 \(wa.gov\)](http://www.wa.gov)

Those participants who have requested to do so will appear for oral argument virtually, while those who have not will appear in the courtroom.

Participants should arrive early to go through security, check in with the bailiff for further instructions, and to familiarize themselves with the courtroom. If you would like the Presiding Judge to be aware of a pronoun for a person presenting argument or a party, please share this information with the bailiff.

The public is invited to attend in-person hearings. Oral arguments are also livestreamed by TVW for the public at the following link:

<https://twv.org/>

Division II oral arguments can be reviewed any time after the hearing using the following link:

<https://www.courts.wa.gov/newsinfo/index.cfm?fa=newsinfo.virtualcourtproceedings>

To learn more about the courtroom's electronic features, please email Gary Pinnell at

[d2digitalcourtroom@courts.wa.gov](mailto:d2digitalcourtroom@courts.wa.gov)

## Masking/Vaccination Status Protocols

The Court will be following Centers for Disease Control and Tacoma-Pierce County Health Department guidance regarding masking requirements. If masks are required by the Tacoma-Pierce County Health Department, masking will be required in the courtroom, but an attorney or pro se litigant will have the option of removing their mask when arguing. Appropriate masks will be provided if needed.

Masks for the public/counsel/pro se litigants are not required at this time.

## Parking & Public Transit Information

Parking Locations*	Google Map Link
1118-1120 Cliff Ave. Garage (under the 909 A Street building)—Requires the Reef Mobile Parking App	<a href="https://goo.gl/maps/EB2awbBaGLBTB5ZH6">https://goo.gl/maps/EB2awbBaGLBTB5ZH6</a>
Tacoma Parking Garage	<a href="https://goo.gl/maps/45BZETQ1AyWFgYuo8">https://goo.gl/maps/45BZETQ1AyWFgYuo8</a>
820 A Street, (street parking)	<a href="https://goo.gl/maps/fjP1oKQcJgSds4n78">https://goo.gl/maps/fjP1oKQcJgSds4n78</a>
927 Pacific Ave. Parking Lot	<a href="https://goo.gl/maps/ySr5NNThtjBhwTGK7">https://goo.gl/maps/ySr5NNThtjBhwTGK7</a>
939 A Ct. Parking Lot	<a href="https://goo.gl/maps/xJC2KJ5Sx9GxHCzY6">https://goo.gl/maps/xJC2KJ5Sx9GxHCzY6</a>
Park Plaza North Garage	<a href="https://goo.gl/maps/bKxTK4rT49HA73yVA">https://goo.gl/maps/bKxTK4rT49HA73yVA</a>

\*A number of parking lots in downtown Tacoma require the Flowbird Parking App.

Numerous public transit options are available to travel to the Court of Appeals Division Two. Please refer to the Pierce Transit website for more information:

<https://www.piercetransit.org/>

In addition, the Pierce Transit website also has a useful “Plan Your Trip” tool to assist you:

<https://tripplanner.piercetransit.org/#/app/tripplanning>